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2025

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കേരള ഗസറ്റ്
KERALA GAZETTE
അസാധാരണം
EXTRAORDINARY

ആധികാരികമായി പ്രസിദ്ധപ്പെടുത്തുന്നത്
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തിരുവനന്തപുരം,
ചൊവ്വ
Thiruvananthapuram,
Tuesday

2025 ആഗസ്റ്റ് 26
26th August 2025
1201 ചിങ്ങം 10
10th Chingam 1201
1947 ഭാദ്രം 4
4th Bhadra 1947

നമ്പർ
No. 3075

KERALA PUBLIC SERVICE COMMISSION

NOTIFICATION

No. DE 3-1/2/2025-KPSC Dated, Thiruvananthapuram, 14 August 2025

DEPARTMENTAL TEST FOR DIVISIONAL ACCOUNTANTS

KERALA GENERAL SERVICE AND KERALA WATER AUTHORITY

August 2025

Remittance of Examination Fee through e-payment only. Applications of Candidates who do not remit through e-payment facility before the last date of Application will be rejected (See Para 4).

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General Instructions to Candidates

1 Applications are invited from Divisional Accountant in Kerala General Service and Kerala Water Authority for the Admission to the Online Departmental Examination prescribed for them through Online only. Applications submitted through other means will be summarily rejected.

2 Before submitting applications candidates must register as per **One Time Registration** on the official website of the Kerala Public Service Commission – www.keralapsc.gov.in before applying the test. While doing the registration candidates must upload a recent photo of prescribed size and the personal details such as Date of birth, address, designation & Official address etc. Then a user ID will be allotted. Candidates himself may choose the password and user ID. Candidates are responsible for the correctness of the information and secrecy of password. Before applying for the test, candidates must ensure correctness of the information in his/her profile. They must quote the user ID for further communication with the Commission. The application will be summarily rejected, if non-compliance with the notification is found during the processing of application. Candidates must ensure that multiple profiles are not created at anytime in one time registration. Non compliance of the same tantamounts to forefeiture of candidature or permanent debarment from Departmental examinations.

Instructions regarding uploading the photo

a) Photographs uploaded should be of colour / black and white taken after 31-12-2015. **The name of the candidate and the date of taking photograph should be printed at the bottom.** The photograph once uploaded meeting all requirements shall be valid for 10 years from the date of uploading. Those Candidates who create new profile from 01/01/2025 should upload photograph taken within Six months. It should be without cap or goggles (Except those worn in adherence to religious custom). Uploading photograph should be 200 pixels height, 150 pixels width, not exceeding a file size of 30 kb, in jpg fomat. The face and shoulders should be clear, background should be white/light coloured, face centrally focused and eyes open and vivid.

b) **Candidates shall download their Admission Ticket with photo through their profile. Candidates have to produce the attested Admission ticket at the time of examination. Otherwise they will not be allowed to attend the examination.**

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3 The candidates for the examinations will have to satisfy all the conditions laid down in G.O. (P) No. 481/Public (Special) Department dated: 8.11.1963 and the amendments issued thereto.

4 **Examination Fee/Certificate Fee** :

a) The examination fee prescribed is Rs. 160/- per paper vide GO(P) No 28/2019 Fin dated 08/03/2019 and Certificate Fee is Rs. 210/-.

b) An internet banking enabled bank account is required for e-payment.

c) The applicant must ensure that Examination Fee/Certificate Fee due are remitted within the last date.

d) The applicant must remit fees through the Make Payment (e-Payment) link in their profile before the last date. Payment by other means such as Treasury Chalan, Crossed Postal Order, e-Chalan etc will not be accepted.

e) The applicant can note down the GR Number (Government Reference Number) generated during e-payment, for transaction failure clarifications, if any.

f) Fees, once remitted, will not be refunded/adjusted under any circumstances. Hence, before proceeding to e-Payment, the applicant must ensure that they have applied for the correct examinations, papers and certificates.

g) Change in Head of Account is also not allowed, once the remittance is made, i.e, fees remitted under Certificate Fees cannot be converted as Examination Fees.

h) However, changes in the papers/examination applied can be made till the last date of application.

i) The certificate fee need not be remitted for those examinations, for which applied as per earlier notifications (January 2011 onwards) and the applicant had applied for the examinations in that term and the original chalan had been verified.

j) For those who applied as per earlier notifications (January 2011 onwards) and did not appear for any of the examinations in that term must remit the certificate fee through e-payment.

k) In case of transaction failures, the applicant can clarify the status of their transaction from the Treasury/Bank concerned.

l) Application for certificate for the Departmental Test for Divisional Accountant August 2013 onwards shall be submitted through Online only by logging into the OTR profile for Departmental Test.

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5 The syllabus of the examination, the maximum and the minimum marks required for a pass etc. are given in Annexure-1. Books will not be supplied from this office for reference in the examination hall.

6 The admission tickets of eligible candidates will be made available in their profiles. **Candidates can download Admission Ticket online by logging into their profile using their ID and password**.

7 **Candidates can make any changes in their application up to the last date of receipt of applications. Application will be admitted on the basis of the details and photos existing on the last date of receipt of application.**

8 **The candidates must produce their Admission Ticket at the time of examination and retain it after verification. In the Admission Ticket, the Head of the Department should examine and attest the Signature, Name, Photograph (Scanned Image) and free chance claim (if eligible) of the candidate. Otherwise the answer script will be invalidated. Candidates without Admission Ticket will not be permitted to attend the examination. Office seal & designation seal must be affixed below the signature of the candidate.**

9 The date and time of exam will be intimated through mass media and the website of KPSC (www.keralapsc.gov.in). **No individual intimation will be served.**

10 Last date of receipt of application by online is **24/09/2025 Wednesday upto 12 Midnight.**

11 Applications with photos that is not as per para 2 (a) will be rejected and is non-appealable.

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KERALA PUBLIC SERVICE COMMISSION

DEPARTMENTAL TEST (SPECIAL)

DEPARTMENTAL TEST FOR DIVISIONAL ACCOUNTANTS

KERALA GENERAL SERVICE AND KERALA WATER AUTHORITY - 2025

No. DE 3-1/2/2025-KPSC **Thiruvananthapuram**
Dated : 14.08.2025

NOTIFICATION

1. In pursuance of G.O.(P)132/58/Fin. Dated 27.05.1958 as amended by G.O.(Ms.)512/58 Fin. Dated 30.12.1958, G.O.(P)355/64/Fin. Dated 06.06.1964, G.O.(P)271/65/Fin,Dated 01.07.1965 G.O.(Ms)348/66/Fin. Dated 01.08.1966 and G.O.(P)441/67/Fin Dated 05.10.1967 and G.O.(Ms)176/2011/Fin, Dated 08.04.2011 it is hereby notified that the Online Departmental Test for Divisional Accountants mentioned in Annexure I to this notification will be held in the Office of the Kerala Public Service Commission, Pattom, Thiruvananthapuram.

2. The test is open only to Divisional Accountants in the Kerala General Service and Kerala Water Authority. The Divisional Accountants from the Departmental Quota and direct recruitments are eligible to appear for the test after a period of training of six months and one year respectively.

3. The Candidates (including direct recruitments) will not ordinarily be allowed more than three chances but Government may under special circumstances allow up to two additional chances to those whom they consider deserving of concession. The mere fact of having applied for a test will be taken to mean that the candidate has appeared for the test.

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4. (i) *The test has to be passed as a whole and not in parts.*

(ii) Details regarding the duration of each paper, the maximum marks for pass etc., are given in Annexure-I.

5. Any candidate who does not behave properly towards the Chief Superintendent and Assistant Superintendents of the Examination or is found to have had recourse to malpractice of any kind will have his examination invalidated. He is also liable to be debarred from appearing for any of the examination conducted by the Public Service Commission for such period as the Commission may decide. Besides the matter will be reported to the Head of the Department and the Director of Vigilance Department for further action. The same penalty will be imposed on any candidate who attempts to canvass or to bring influence to bear on an Examiner or a Member of Commission or their staff in connection with the examination or on whose behalf such attempts is made by any relative, friend, patron, official or other person.

6) Any communication intended for the Commission should be addressed only to the Joint Secretary (Departmental Tests), Public Service Commission, Pattom, Thiruvananthapuram – 4.

7) Further instructions regarding the test will be published in the official website later on.

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ANNEXURE-I

DETAILS REGARDING THE PAPERS OF THE DIVISIONAL ACCOUNTANTS TEST

Subject	Time	Maximum Marks	Minimum marks for a pass
(1)	(2)	(3)	(4)
I. Public Works Accounts and Procedure (Without Books) (a) Kerala Public Works Account Code. (b) Kerala Public Works Department Code. (c) Kerala Account Code Volume III	2 hrs	100	40%
II. Accounts and Financial Rules (Without Books) (a) Account Code Volume I (Central) (b) General Financial Rules Volumes I & II (Central) (c) Compilation of the Treasury Rules Volumes I & II (Central) (d) Kerala Financial Code Volumes I & II (e) Kerala Treasury Code Volumes I & II (f) Kerala Account Code Volumes I & II (g) Kerala Service Rules.	2 hrs	100	40%
III. Viva-voce		150	40%

Note:-

(1) The Viva-voce part of the examination is intended to show whether the Candidate can promptly give to the Executive Officer of the P.W.D. appropriate advice in matters concerning the Accounts and Financial arrangements of Divisional and Sub-divisional Officers.

(2) The Candidates will not be allowed to use any books in the Examination Hall.

(Sd/-)
SECRETARY
KERALA PUBLIC SERVICE COMMISSION

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